

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

June 10, 2013

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF MAY 21, 2013

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMrs. Christine Siegfried
Middle School.....Dr. Edward Donahue
Intermediate SchoolMrs. Mary Farris
Elementary Schools.....Mrs. Carol Mickley**

B. *2013-2014 District Mini Grants*

The Administration recommends approval of the enclosed 2013-2014 District Mini Grants for a total amount of \$29,707.44. (V, B)

C. *AP World History Textbook Recommendations*

The Administration recommends approval of new AP World History textbooks recommended for 2013-2014 school year. Textbooks will be on display at the Administration Building for two weeks. Final adoption will be at the June 24, 2013 Board meeting. (V, C)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid as of June 10, 2013. (VI, A)**

B. *Final Adoption of 2013-2014 General Fund Budget*

The Administration will present the PDE-2028, Final General Fund Budget, for 2013-2014 and ask the Board to take the following actions:

- 1. Final Adoption of Budget (VI, B-1) (Budget Adoption)**
- 2. Levying of Millage (VI, B-2)**
- 3. Levying of Various Act 511 Taxes (VI, B-3)**

C. *Adoption of Homestead/Farmstead Resolution*

The Administration recommends approval of the attached Homestead/Farmstead Resolution. (VI, C)

D. *Approval of Fund Balance Designations*

The Administration recommends approval of the Fund Balance Designations for the Fiscal Year July 1, 2013 - June 30, 2014. (VI, D)

E. *Approval of Depositories and Investment of District Funds*

The Administration recommends approval of the attached resolution concerning the designation of depositories and the investment of District funds for 2013-2014. (VI, E)

F. *Student Accident and Athletic Insurance*

The Administration recommends renewing the District's existing student accident and athletic insurance for 2013-2014 through First National Insurance Agency, LLC of Sunbury, PA, as summarized below. The policy is administered by American Management Advisors of Langhorne, PA and underwritten by ACE American Insurance Company, Philadelphia, PA. (VI, F)

- Interscholastic Sports, Intramurals, and Club Sports - Annual premium of \$7,908, paid by the School District, represents a 12% increase from the prior year
- Voluntary Student Accident Coverage, School Time Only - \$30/year, paid by parents, unchanged from prior year
- Voluntary Student Accident Coverage, 24-Hour Coverage - \$116/year, paid by parents, unchanged from prior year

G. *Title III Funds*

The Administration recommends declining the 2013-2014 Title III allocation in the amount of \$4,463.

VII. SUPPORT SERVICES

A. *Middle School Gym Roof Replacement*

The Administration recommends approval of the agreement with Budget Renovations & Roofing, Inc., P.O. Box 138, 342 S. 5th Street, Shamokin, PA 18702 for the Middle School Gym Roof Replacement. Award of the project in the amount of \$80,972 was made at the May 21, 2013 Board Meeting. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*

1. *2013-2014 Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2013-2014 school year:

<u>Megan McDermott</u>	Spanish
<u>Sarah Oswald</u>	Health/Physical Education
<u>Kevin Killion</u>	Elementary/Mid-Level Mathematics

2. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Erin Bromfield, Math Teacher, Southern Lehigh High School, on September 5, 2013; September 19-27, 2013 and April 15, 2014.

3. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Cynthia Romero, Spanish Immersion Teacher, Joseph P. Liberati Intermediate School, effective the morning of June 10, 2013.

A. *Noncertificated Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Lindsay Miller, 1:1 Instructional Assistant, Southern Lehigh Middle School, effective end of business day on May 31, 2013.

2. *Retirement*

*The Administration recommends approval of the retirement of the following staff:

Jane White, Cafeteria Cashier, Lower Milford Elementary School, effective June 7, 2013. Ms. White has been an employee of the district for 7 years.

3. *2012-2013 Substitutes*

*The Administration recommends approval of the following substitutes for the 2012-2013 school year:

Lindsay Miller, Substitute Instructional Assistant, an hourly rate of \$15.31

Lindsay Miller, Substitute Secretary, an hourly rate of \$14.67

C. *Extra-Compensatory Positions*

1. *2013 Liberty Trail Program Staff*

*The Administration recommends approval of the following staff for the Liberty Trail Program scheduled from June 17 through July 3, 2013 at the stipends** listed:

Kathleen Kale, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64

Lisa Lowry, Field Leader/Teacher Instructor, at a stipend of \$575.38 per week, plus an additional Field Leader stipend of \$809.64

David LeBourgeois, Teacher Instructor, at a stipend of \$575.38 per week

Russell Tucker, Teacher Instructor, at a stipend of \$575.38 per week

** *The stipend amounts for 2013-2014 will be determined after the 2013-2014 school year begins.*

2. *2012-2013 Extended School Year (ESY) Staff*

a. *The Administration recommends approval of the following certificated teaching staff to provide extended school year services to Special Education students during the summer of 2013 at the hourly rate of \$40.09. This will be funded by the IDEA grant:

Jenelle Chunko

Elissa Gruber

Heather Jani

Susan Olinik

Shannon Mauro

Thomas Seidenberger

Leanora Kline

Theresa Ware

b. *The Administration recommends approval of the following non-certificated instructional assistants to provide extended school year services to Special Education students during the summer of 2013 at the hourly rate of \$17.12. This will be funded by the IDEA grant:

Tracy Hammond

Christina Jann

Stephanie Kauffman

Linda McGovern

Tracy Stough

Brittany Thomas

***The hourly rate will be determined when employee policies for 2013-2016 are finalized.)*

3. *SAT Prep (Fall)*

*The Administration recommends approval of the following staff for SAT Prep Fall classes for the 2013-2014 school year at an hourly rate of \$40.09 until August 30, 2013**:

Anthony Italiani

***The hourly rate for 2013-2014 will be determined after the 2013-2014 school year begins.*

4. *2013-2014 Subject Area Leaders*

*The Administration recommends approval of the following Subject Area Leaders for the 2013-2014 school year. Actual stipends will not be known until the 2013-2014 school year begins. Stipends listed are those of 2012-2013 as noted in Appendix C-Part 1-Section 19 of the Collective Bargaining Agreement.

<u>Pamela Kuntzman</u>	Language Arts, K-6	\$1653**
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<u>Erika Filbert</u>	Language Arts, K-6	\$1653**
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***Shared position and total stipend of \$3306.*

<u>Heather Toto</u>	Language Arts, 7-8	\$2861
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<u>Jeffrey Hershey</u>	Language Arts, 9-12	\$3306
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<u>Danielle DeAngelo</u>	Mathematics, K-6	\$1653**
<u>Joseph Deutsch</u>	Mathematics, K-6	\$1653**
<i>**Shared position and total stipend of \$3306.</i>		
<u>Christopher Strobl</u>	Mathematics, 7-8	\$2861
<u>Ryan Haupt</u>	Mathematics, 9-12	\$1653**
<u>Justina Viola</u>	Mathematics, 9-12	\$1653**
<i>**Shared position and total stipend of \$3306.</i>		
<u>Maria Ramunni</u>	Social Studies, K-6	\$2861
<u>Anita Benedix</u>	Social Studies, 7-8	\$2305
<u>Thomas Beaupre</u>	Social Studies, 9-12	\$2861
<u>Nicholas Weaver</u>	Science, K-6	\$1430.50**
<u>David Kohler</u>	Science, K-6	\$1430.50**
<i>**Shared position and total stipend of \$2861.</i>		
<u>David Marchek</u>	Science, 7-8	\$2305
<u>Patricia Smiley</u>	Science, 9-12***	\$1653**
<u>Joseph Helinski</u>	Science, 9-12***	\$1653**
<i>** Shared position and total stipend of \$3306.</i>		
<i>***Plus an additional shared total stipend of \$500 per year.</i>		
<u>Joann Peralta</u>	Business/Computers	\$1653
<u>Bonnie Organski</u>	Business/Computers	\$1653
<u>Douglas Bolasky</u>	Music, K-12	\$3306
<u>Joan Imms-Geiser</u>	World Language, K-12	\$3306
<u>Stephanie Donald</u>	Art***	\$1102**
<u>Lynn Yocum</u>	Art	\$1102**
<u>Marilyn Hower</u>	Art	\$1102**
<i>** Shared position and total stipend of \$3306.</i>		
<i>***Plus an additional stipend of \$500 per year.</i>		
<u>Dianna Riegel</u>	Phys. Ed/Health, K-12	\$1653**
<u>Megan Dellegrotti</u>	Phys. Ed/Health, K-12	\$1653**
<i>** Shared position and total stipend of \$3306.</i>		
<u>Robert Gaugler</u>	Tech. Education, K-12	\$3306
<u>Heidi Schiavone</u>	Library, K-12	\$2305
<u>Linda Gross</u>	Family Consumer Science, K-12	\$1430.50**
<u>Anne Snell</u>	Family Consumer Science, K-12	\$1430.50**
<i>** Shared position and total stipend of \$2861.</i>		
<u>Merrilyn Pysher</u>	Health Services, K-12	\$2449
<u>Tamme Westbrook</u>	Guidance Area, K-12	\$2449

5. *Seasonal Employees (Existing District Staff)*

*The Administration recommends approval of the following returning existing district staff as a Seasonal Employee for June 1, 2013 through May 31, 2014 at the hourly rate of \$8.18**:

Charise Grube

***The hourly rate will be determined when employee policies for 2013-2016 are finalized.*

6. *Athletic Worker*

*The Administration recommends approval of the following athletic worker for the 2012-2013 school year, according to the Ancillary Employee Policy:

Stephen Panik, III

IX. REPORTS

- A. Committee Reports
- B. Superintendent's Report..... Mrs. Christman (IX, B)

X. OLD BUSINESS

XI. NEW BUSINESS

- A. Employee Group Policies (July 1, 2013-June 30, 2016)

The Administration recommends approval of the following revised Employee Group Policies, with effective dates and durations as listed in each:

Cafeteria Employees; Technology Employees; Head Custodians; Custodial, Maintenance and Cleaning Staff; Health Services Support Employees; Secretarial Employees; Special Education and Instructional Assistants; Special Education Support; and Independent School Employees.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

- A. Conference Request
The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)
- B. Graduate Study Pre-approval
The requests for graduate study are listed in the Board materials by name, course/program, institution, reimbursement eligibility and pre-approval date. (XIII, B)
- C. Curriculum Writing
The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, C)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT